



# Home School Student Testing Guidelines for PSAT/AP Tests

In accordance with TEC Sec. 29.916 and United ISD School Board Policy EK (Legal), United ISD will administer the following College Board tests, PSAT/NMSQT and Advanced Placement (AP) tests to **Home School students who reside within the United ISD attendance boundaries.**

Home school students must abide by the following procedures in order to take the PSAT/NMSQT or AP exam during the regular school day at United ISD:

- MUST reside within the boundaries of the United Independent School District (proof of residency is required)
- Must be in the 11th grade for PSAT/NMSQT; 9th-12th for AP exams
- Must have a photo ID (Valid Texas ID or U.S. passport)
- Home-schooled students participating in PSAT/NMSQT or AP exam must check-in at the school's main office upon arrival and check out upon leaving the campus.
- The home-schooled student must wear a visitor badge at all times while on campus.
- The home-schooled student must be under the direct supervision of a staff member at all times while on campus.
- Must be up to date with Immunization Records

## Registration

To register for either the PSAT/NMSQT or AP tests, each student will need to follow the procedures below:

1. **The testing site of the High School the home school student is zoned to attend can be found by using the following link:**

<https://portal.schoolsitelocator.com/apps/ssl/?districtcode=33589>

2. **Please contact the PSAT/AP testing coordinator:**

[Alexander High School](#) - Contact Michele Lopez – 956-473-5812

[United High School](#) - Contact Gabriela Diaz Cisneros – 956-473-5664

[United South High School](#) – Contact Sinneh J. Koroma, Jr. - 956- 473-5441

[L.B. Johnson High School](#) – Contact Briseida Mendoza – 956-473-5314

- **Provide name and address to the high school.**
- **Contact and make the necessary arrangements with the PSAT/AP Testing Coordinator for testing (date, location, time) with high school.**
- **PSAT /NMSQT/AP test: Please provide cash or a credit card to the appropriate United ISD campus or high school campus that will administer the PSAT/AP test to the student.**
- **Deadline to turn in payment is three weeks before test date for PSAT/NQMST. For AP tests, the deadline is before the ordering deadline (on or before October 31).**

## **Cancellation and Refund Policy**

Detailed information regarding the cancellation and refund policy for each test is located on the campus Student Examination Registration Form. Please review the information carefully as there will be no refunds after the deadline.

## **Social Security Number**

Some colleges and universities use Social Security numbers as student identifiers when assigning or tracking scores. While the College Board does not require you to provide your Social Security number, you may want to check with the college or university where you are sending scores to see if they prefer the Social Security number. Students do not need to bring the actual card with them on testing day; however, they CANNOT guess at the number.

## **Services for Students with Disabilities (SSD)**

Students who show that their disabilities affect participation in a College Board exam are eligible to take those exams with accommodations. The College Board must approve all Services for Students with Disabilities (SSD). For further information on the SSD approval process, required documentation and submission process, please visit the [College Board SSD webpage](#). Students approved by the College Board for testing accommodations will need to include a copy of the Eligibility Letter from the College Board that includes a 10-digit SSD number.

## **Scores**

Students will need to create or login to their existing collegeboard.org [Student Account](#) to access their PSAT or AP score report(s). College Board will release scores online.

## **College Board Exam Information, Exam Dates and Exam Policies**

For specific information regarding the [PSAT/NMSQT](#) test and [Advanced Placement \(AP\)](#) tests please visit the College Board website. There you will find information about exam dates, exam day policies, calculator policies and login screen to access your [College Board Student Account](#).

## United ISD Exam Information, Exam Dates and Exam Policies

United ISD High Schools will administer the PSAT/NMSQT in mid-October. Interested Home school students within United ISD school boundaries should contact the campus by early September, in order to ensure space/material availability and test registration. The [PSAT Fee](#) will vary depending on the year of administration for the PSAT/NMSQT. We cannot guarantee availability of PSAT/NMSQT exams for homeschooled students after the early September deadline. Registered students should plan to check in at 7:45am. Please bring your own items needed for testing. ([Digital Device requirements](#))

United ISD High Schools will administer the AP exams according to the College Board [exam Calendar here](#) . Interested home school students within the United ISD school boundaries should contact the campus by mid-October in order to ensure space/material availability and test registration. The fee per exam will vary depending on the year of administration. United ISD cannot guarantee availability of tests for homeschool students after mid-October unless a late fee is included with each [AP exam](#) ordered. Registered students should plan to check in on their test date(s) at 7:45am. Please bring your own pencils, pens, calculator, Photo ID, and items needed for testing.

College Board recommends that students contact campuses a minimum of **four months** before the test to ensure the availability of test materials.

To find and contact schools administering the PSAT/NMSQT, visit the College Board website at <https://ordering.collegeboard.org/testordering/publicSearch> for more information regarding PSAT/NMSQT or AP exams, contact College Board: 866-433-7728.

Advanced Academics Department: [website](#) and phone 956-473-5244